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www.glover-ace.com

June 3, 2020

Dear Valued Customer

We're always looking for the best ways to serve your business, so we're happy to announce that we've partnered with Interstate Billing Service (IBS) for our billing needs. Since 1984, IBS has provided the best customer service in the business and their team of professionals currently accommodates over 450 clients across North America. IBS has already established a free charge account for you. Beginning with your next billing cycle, IBS will provide monthly statements and online account management tools—all on our behalf and at no charge to you.

Easy transition

Your transition to Interstate Billing Service will be simple. Since IBS has purchased your outstanding invoices, payments on these invoices should still be *made payable to our company*, but mailed to IBS at the address below effective June 8, 2020.

Continued credit

In a few days, you'll receive a welcome letter from IBS. Please note that your existing relationship with us has allowed IBS to establish a free charge account for you and a credit application with Interstate Billing Service is not required in order for you to continue doing business with us. A credit application will be included with the welcome letter and is also available on the IBS website. The credit application is optional but, if completed and approved, will ensure any additional credit beyond the current level is readily available in future.

Your IBS statement

On the first business day of the following month, IBS will send you a monthly statement as an electronic statement or by mail.

Online invoice access

You may access statements and/or invoice copies and make payments through the IBS Customer Connect online service 24 hours a day, 7 days a week. You may also call or email an IBS customer service representative for assistance. IBS contact information is provided below.

Accepted payment methods

IBS offers the following methods of payment: cheque, EFT and Mastercard (please note Mastercard payments incur a surcharge).

Contact IBS

We're confident that IBS will offer your business the most convenient and personalized service available. Please keep the following information at hand to contact IBS:

IBS Remittance Address: INTERSTATE BILLING SERVICE, INC.

C/O T04220C PO BOX 4220, STN A TORONTO, ON M5W 3B9

IBS Customer Service: (800) 332-9140

ibscustomerservice@bibank.com

IBS Email for Invoice Requests: ibsrequest@bibank.com

Setup for EFT Payments <u>imcclure@bibank.com</u>

IBS Website: www.interstatebilling.net

We appreciate your cooperation and look forward to the opportunity to serve the future needs of your business.

Sincerely,

Glover International Trucks Ltd.

^{*} Invoices have been purchased by and assigned to IBS. Receipt of payment acknowledges agreement to the terms and conditions set forth by Interstate Billing Service, Inc.